

## **Monument Landscapes Privacy Policy**

22.05.2018

Monument Landscapes collects certain information or data about you when you use monumentlandscapes.co.uk

We collect:

- information on how you use the site, using [cookies](#) and page tagging techniques

This data can be viewed by authorised people at Monument Landscapes Ltd in order to:

- improve the site by monitoring how you use it
- gather feedback to improve our services
- send email replies to users who submit an enquiry via the Contact Us section

We will not contact you unless you have expressly given us your permission to do so.

For existing customers, any information we hold about you will be used strictly for existing business purposes e.g. invoicing, account queries. This information is held on a password protected PC which has up to date anti-virus software installed. Outside business hours, all paperwork is kept in a lockable cabinet, the key for which can only be accessed by authorised employees of Monument Landscapes Ltd.